

Cal State Apply Application Guide

Master of Arts, Sociology

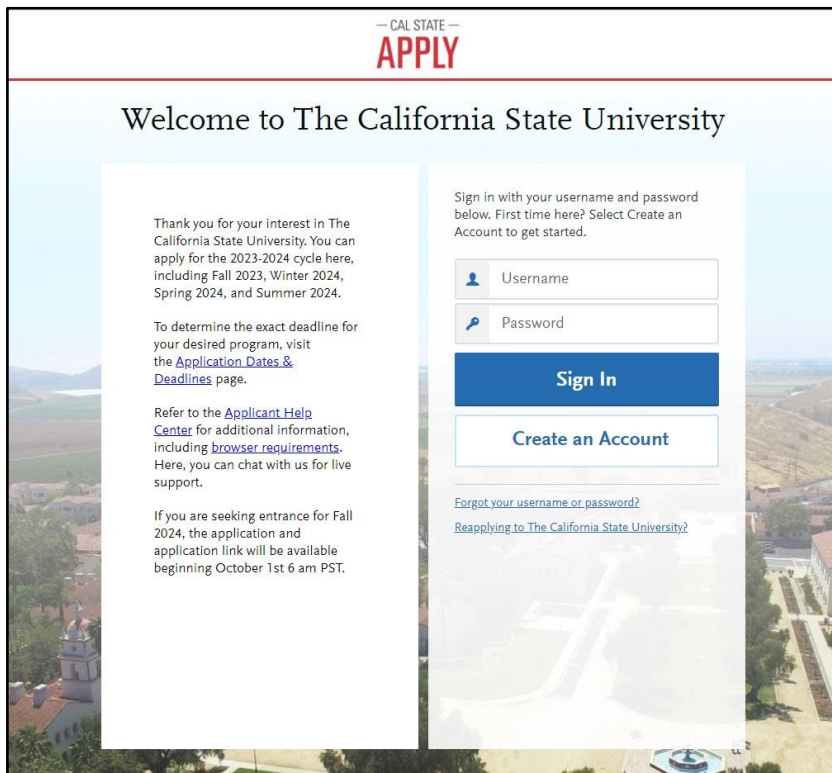
Priority Deadline: March 1st

1. To apply, connect to the Cal State Apply Website: <https://www2.calstate.edu/apply>
2. Select the term you wish to apply:



The screenshot shows the Cal State Apply homepage. At the top, the text "CAL STATE APPLY" is displayed, with "CAL STATE" in grey and "APPLY" in red. Below this, a paragraph states: "With 23 universities spanning the state, and thousands of degrees to choose from, the CSU offers you more choices and connections than any other public higher education institution in the nation. One application opens infinite possibilities. Start your journey today." A bold announcement reads: "The application for fall 2024 will open on October 1, 2023 at 6 a.m." Below the announcement is a dropdown menu showing "Spring 2024" with a red downward arrow. Underneath the dropdown is a red button labeled "Apply Now". At the bottom, a note says: "Campuses and programs may have different application deadlines. Visit **Application Dates & Deadlines** to find yours. Visit our **Applicant Help Center** for additional assistance."

3. [Create an Account](#) or [sign-in](#) if you already have one:



The screenshot shows the Cal State Apply login and registration page. At the top, the text "— CAL STATE —" is followed by "APPLY" in red. Below this, the heading "Welcome to The California State University" is displayed. The page is divided into two main sections. The left section contains a welcome message: "Thank you for your interest in The California State University. You can apply for the 2023-2024 cycle here, including Fall 2023, Winter 2024, Spring 2024, and Summer 2024." It also provides information on how to determine the exact deadline for a desired program, referring to the "Application Dates & Deadlines" page. The right section is for signing in, with the text: "Sign in with your username and password below. First time here? Select Create an Account to get started." Below this text are two input fields: "Username" and "Password". Under the input fields are two buttons: "Sign In" (blue) and "Create an Account" (white with a blue border). At the bottom of the right section, there are two links: "Forgot your username or password?" and "Reapplying to The California State University?". The background of the page features a scenic view of a university campus with a large building and a clock tower.

4. After signing in, you can select the graduate program you wish to apply to. To narrow down the search, you may click on “Filters” which will open up a dialog box.

Add Programs


How to locate programs by **Campus Name**, **Start Term**, **Delivery**, and **Source**. When using the Search field, results are limited by deadline.

Second Baccalaureate programs. Be sure to review campus-specific program [dates and deadlines](#).

Once you fully complete your application, click on the **Submit Applications** tab to review your fee waiver status.

Education on each campus. Programs offered through Extended Education are not eligible for automatic application fee waiver.

Q

 **Filters**

Degree Type	Start Term	Academic Year
MBA	Spring	2024
MBA	Spring	2024
MBA	Spring	2024

4b. In the dialog box, check:

Available Programs

Campus: Fullerton

Start Term: Spring

Use the search filters below to locate programs by **Campus Name**, **Start Term**, **Delivery**, and **Source**. When using the Search field, results are limited to match the submission deadline.

Lower Division and Second Baccalaureate programs. Be sure to review campus-specific program [dates and deadlines](#).

based on [eligibility](#). Once you fully complete your application, click on the Submit Applications tab to review your fee waiver status.

and Continuing Education on each campus. Programs offered through Extended Education are not eligible for automatic application fee waivers and

Search for a Program or Organization

Q

Filters

Spring [Reset Search](#)

Campus Name	Degree Type	Start Term	Academic Year
CSU Fullerton	MS	Spring	2024
CSU Fullerton	MA	Spring	2024

Close

☒ Available Programs

☐ Past Programs

☐ Future Programs

▼ Campus

Q Search Campus

☐ CSU Bakersfield

☐ CSU Dominguez Hills

☒ CSU Fullerton

☐ CSU Long Beach

☐ CSU Monterey Bay

☐ CSU Northridge

▼ See All

> Delivery

▼ Start Term

After selecting the program, click on “[I am Done, Review My Selections](#)”

5. Review your program selections & select “Continue to My Application”

[Add More Programs](#)

Review Your Program Selections

Below are the programs you have selected. If you are ready to start your application, click the Continue To My Application button below. Missing a Program? Click Add More Programs. You can add more programs at anytime.

APPLICATIONS READY FOR SUBMISSION	TOTAL FEE(S)	Continue To My Application >
0	\$70	

Sort By: [Deadline](#)

Fullerton Graduate Term: Fall [Download](#) [Print](#)

Sociology Deadline 05/01/2020

Progress bar: 0% completed

6. After the program is selected, four sections of the applications must be completed:

- [Personal Information](#)
- [Academic History](#)
- [Supporting Information](#)
- [Program Materials](#)

My Application | [Add Program](#) | [Submit Application](#) | [Check Status](#)

My Application

This dashboard is your application home providing access to each part of the application you need to complete and a high level overview of your progress.

Latest Notifications

Cal State Apply application - Welcome! today

[View My Notifications](#)

Getting Started?
Speed up your application by entering your colleges attended first.

#1 Personal Information	#2 Academic History
0/7 Sections Completed	0/3 Sections Completed
#3 Supporting Information	#4 Program Materials
0/1 Sections Completed	0/1 Sections Completed

7. Under Personal Information, please make sure all sections are complete:

- [Release Statement](#)
- [Biographic Information](#)
- [Contact Information](#)
- [Citizenship/Residency Information](#)
- [Race & Ethnicity](#)
- [Other Information](#)
- [Financial and Parental Information](#)

The screenshot displays the 'My Application' dashboard. At the top, there are four tabs: 'My Application', 'Add Program', 'Submit Application', and 'Check Status'. The 'My Application' tab is active. Below the tabs, the 'My Application' section is titled, followed by a description: 'This dashboard is your application home providing access to each part of the application you need to complete and a high level overview of your progress.' To the left, there is a 'Latest Notifications' box with a notification from 'Cal State Apply application - Welcome!' dated 'today' and a 'View My Notifications' button. The main area is titled 'Personal Information' with a green circular progress indicator showing '7/7 Sections Completed'. Below this, a list of seven sections is shown, each with a white checkmark in a blue circle, indicating completion: 'Release Statement', 'Biographic Information', 'Contact Information', 'Citizenship/Residency Information', 'Race & Ethnicity', 'Other Information', and 'Financial and Parental Information'.

Section	Status
Release Statement	Completed
Biographic Information	Completed
Contact Information	Completed
Citizenship/Residency Information	Completed
Race & Ethnicity	Completed
Other Information	Completed
Financial and Parental Information	Completed

**Each completed section will be marked with a white check-mark once it's been fully completed.

8. Next, click on Academic History and complete the (4) areas in that section:
- **Colleges Attended:** Please include all colleges, including transferring and ones that even if you've only taken (1) semester).
 - **GPA entries:** Include Total credit hours & GPA to calculate Quality Points for all colleges attended.
 - **Standardized tests:** Our program doesn't ask for a GRE score to apply.

My Application

Add Program

Submit Application

Check Status

My Application

This dashboard is your application home providing access to each part of the application you need to complete and a high level overview of your progress.

Latest Notifications

Cal State Apply application - Welcome! today

View My Notifications

Academic History

3/3 Sections Completed

Colleges Attended ✓

GPA Entries ✓

Standardized Tests ✓

9. Next, click on the Supporting Information section and complete the Experiences area

My Application

Add Program

Submit Application

Check Status

My Application

This dashboard is your application home providing access to each part of the application you need to complete and a high level overview of your progress.

Latest Notifications

Cal State Apply application - Welcome! today

View My Notifications

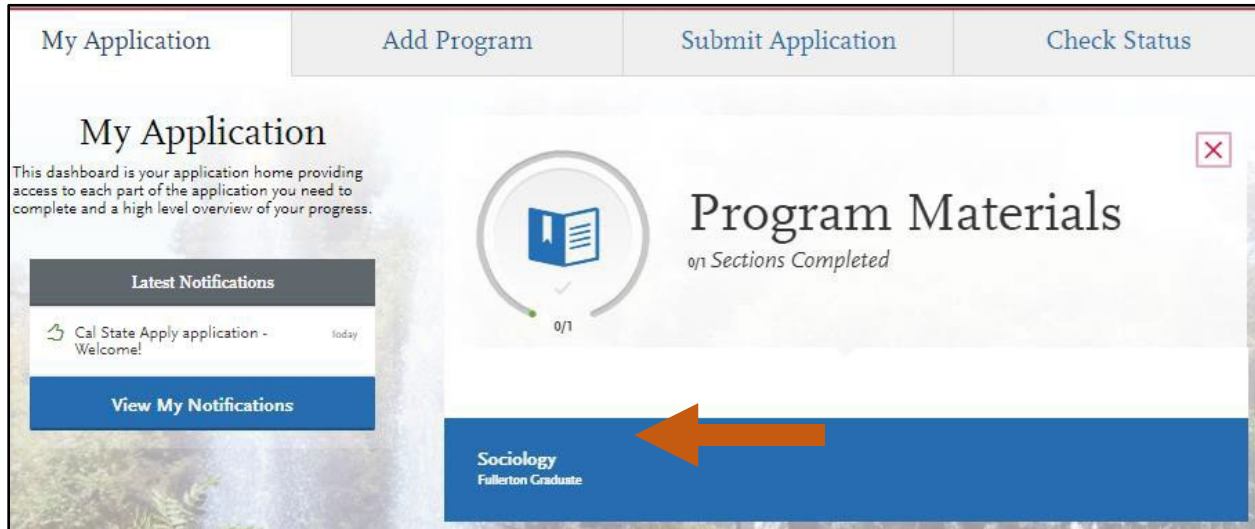
Supporting Information

1/1 Sections Completed

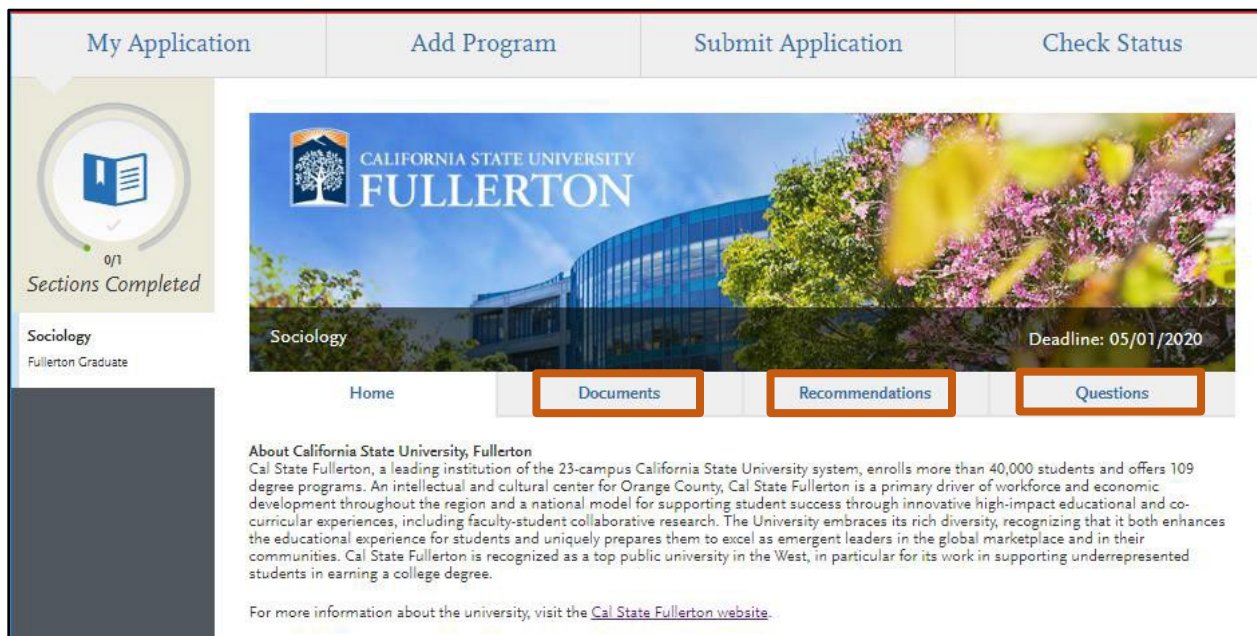
Experiences ✓

This section is to provide the reviewers information regarding your [employment](#), [volunteer](#) and/or [internship experience](#). We encourage you to share with us any pertinent information that's relatable to our graduate program.

10. Next, click on the Program Materials section and then click on [Sociology](#).



11. After, you will complete the [Documents](#), [Recommendations](#), and [Questions](#) tabs as shown:



12. Upload all necessary documents that are listed in the Documents section.


- **Personal Statement:** A statement of purpose, which is an intellectual biography where you speak to your preparation for a sociology graduate program specifically, where you make a fit between yourself and the department, and where you indicate your areas of interest and research in sociology.
- **Unofficial Transcripts:** Please upload unofficial transcripts. You will also need to submit your **official transcripts** AFTER you submit your Cal State Apply application. Please reference the last page for more information.
- **Writing Sample:** Preferably that shows sociology research writing in the form of a research paper (max 20 pages).
- **Additional documents:** If you have studied at multiple colleges, please include additional unofficial transcripts.


Sociology
Fullerton Graduate


HomeDocumentsRecommendationsQuestions


Documents

UPLOAD TIPS

**Review Uploaded Documents**
The uploading process may have altered your formatting. Please review before submitting.

**Accepted File Types**
.doc, .docx, .pdf, .rtf, .txt, .jpg, .jpeg, .png. The size limit for each file upload is 15MB.

**Do Not Password Protect Your Documents**
Protected documents will not be sent with your application.

**Conceal Your Social Security Number (SSN)**
Only use correction fluid or a redacting marker to conceal your SSN before uploading.

Provide supporting documentation for your application. You may update the information in this section at any time prior to submission. Once you have submitted, you will be able to add more documents if there are optional document uploads available to you, but you will not be able to replace existing document uploads with new versions or delete uploaded documents.

* Indicates required field.

* **Personal Statement**

✓

Personal_Statement_SOCI.docx

Uploaded: 10/01/2019

* **Unofficial Transcript**

✓

Unofficial_Transcript_CSUF.pdf

Uploaded: 10/01/2019

* **Writing Sample**

✓

Writing_Sample_SOCI.docx

Uploaded: 10/01/2019

Additional Unofficial Transcript

✓

+ Add Document

8 | Page

13. Next, click on the Recommendations tab within that same page and click on [Add Recommendation](#) to list references.

The screenshot displays the application portal for California State University Fullerton. At the top, there are four tabs: "My Application", "Add Program", "Submit Application", and "Check Status". Below these, a sidebar on the left shows a progress indicator "9/1 Sections Completed" and the program name "Sociology Fullerton Graduate". The main content area features a header with the university logo, the program name "Sociology", and a "Deadline: 05/01/2020". Below the header is a navigation bar with "Home", "Documents" (marked with a green check), "Recommendations" (highlighted with an orange box), and "Questions". The "Recommendations" section is titled "Recommendations" and contains instructions: "Master's degree candidates are required to submit a minimum of three (3) letters of recommendation, with at least two (2) from academic experts (professors) who can speak to the candidate's academic preparation for graduate school. Additional letters may be included but are not required." and "Once you have saved an electronic recommendation, an email request will automatically be sent to the recommender on your behalf. Please advise your recommender to look for this email in their inbox, as well as their spam or junk-mail folder, as emails do occasionally get filtered out." Below the text is a blue button labeled "+ Add Recommendation" with a large orange arrow pointing to it. At the bottom, it says "General Program Recommendation with Letter Upload" and shows a progress bar with 3 yellow boxes and 1 white box, with the text "3 required - 4 total allowed".

Please make sure that at least (1) letter of recommendation is a professor who can attest to your academic work (preferably more).

14. You will fill out the Recommender's information & also click on all necessary attributes to continue (Please complete anything that has an asterik *)

Sociology
Fullerton Graduate

Home Documents Recommendations Questions

Create a Recommendation Request

Once you have saved the recommendation request, an email request will be sent to the recommender on your behalf. Please advise your recommender to look for this email in their inbox, as well as their spam or junk-mail folder, as emails do occasionally get filtered out. Please note: All references submitted within this section of your application are program specific. If you choose to remove this program from your application, please understand your letters will be deleted along with the program.

* Indicates required field.

Recommendation Type: General Program Recommendation with Lette... ▼

Recommender's Information

* First Name: Christina

* Last Name: Chin

* Email Address: cchin@fullerton.edu

* Due Date: 02/29/2020 MM/DD/YYYY

* Personal Message/Notes: Dear Dr. Chin, I am excited to let you know of my application to CSUF, Sociology graduate program. Can you kindly assist with writing the letter of recommendation? Please let me know if you have any questions.

225/500

Waiver of Recommendation

* I waive my right of access to this Recommendation. ☒ Yes ☐ No

* Permission to Contact Recommender

☒ I hereby give permission to contact this recommender via email to request the completion of the recommendation form and letter of recommendation. If my recommender does not submit an online recommendation form in response to the email request, it is my sole responsibility to contact the recommender directly to ensure all recommendations required by my designated schools are received by the deadline.

* Permission for Schools to Contact Recommender

☒ I understand that the schools to which I am applying may contact the recommender either to verify the information provided and/or for further clarification of the information provided, and I hereby give permission for the schools to do so.

☒ Save This Recommendation Request

When submitting for references, your reference will receive an email invitation to complete a letter of recommendation. It's suggested that you give your references ample time to write the recommendation.

15. Lastly, you will fill out the Questions tab.

Sociology
Fullerton Graduate

Home Documents Recommendations Questions

Save and Continue

* Indicates required field.

Additional Questions

* How did you hear about this program?

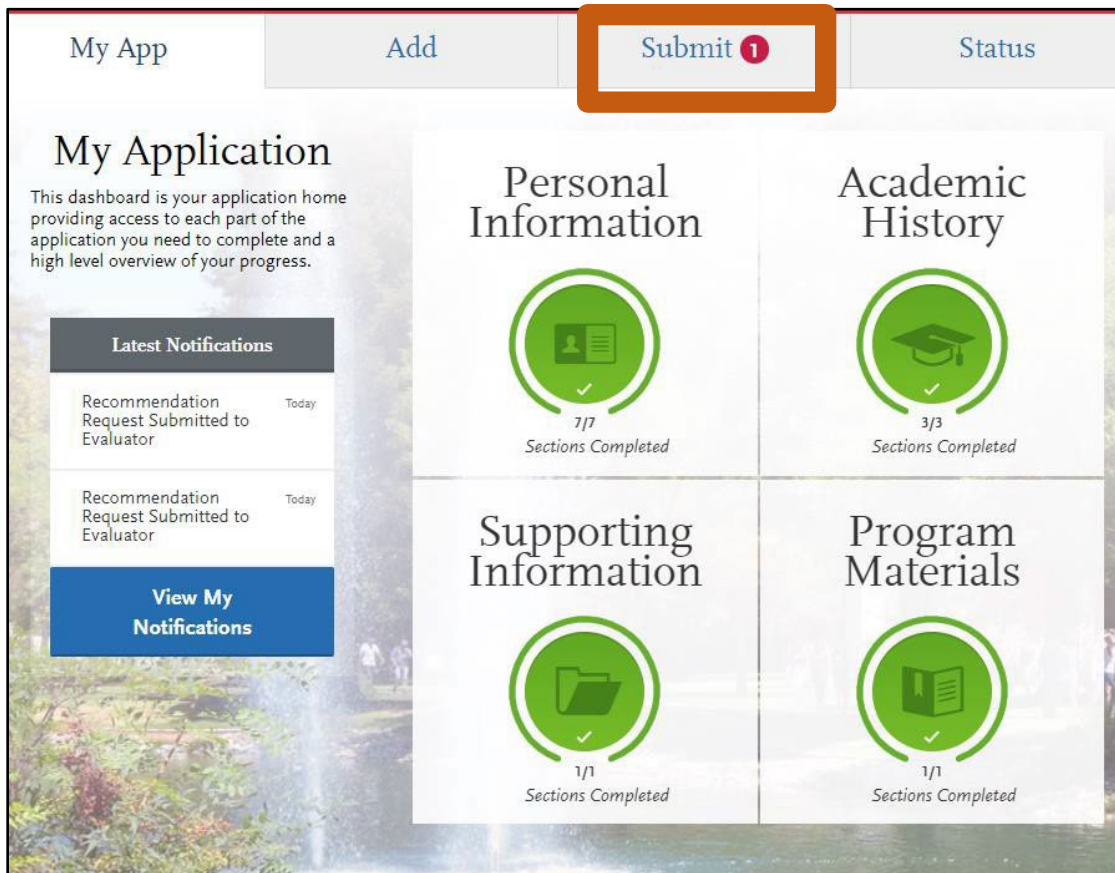
Are you coming from a Cal State?

Yes No

* What are your career aspirations?

Once you've completed all areas, you will then click on [Save and Continue](#).

16. If you've completed all fields, submitted all necessary documents and received your letters of recommendations, you can then submit your application. We highly suggest reviewing your application to ensure that all information is accurate before submitting.



Important!

After submitting your CSU Apply application, you will receive a confirmation with a campus wide ID number (CWID) for Cal State Fullerton. Once you receive that CWID, you may order official transcripts and write your CWID on the front of the sealed envelope(s). Remember to **submit all official transcripts** directly to [CSUF Admissions office](#). If you are a recent CSUF alumnus (within 10 years), your transcripts should still be on file. Please contact the [Admissions Department](#) to ensure if they are still accessible for review. If so, you will not need to order transcripts.

If you still have questions, you may contact the Sociology department at: 657-278-3531 or at sociology@fullerton.edu.